**Letter of Recommendation**

**By Counselor/Homeroom Teacher**

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| Name of Applicant |  | Registration No. |  |

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| **Notice** |
| 1. **This form is a sample. Letter of Recommendation must be submitted online**   **at ( http://admission.ksa.hs.kr/iphak\_eng/ ) during application submission period.**   1. Type your recommendation in English.   Feel free to contact KSA Admissions Office with any questions.   1. Your candid recommendation of the applicant’s potential for success at KSA is extremely valuable to the admissions process. Comments made on recommendation need to be clearly described with specific and detailed examples on this letter. (KSA will confirm the veracity of contents of the recommendation during the assessment and interview.) 2. Misstatements or comments written by others can be a big disadvantage for admissions because your recommendation letter will be documented. 3. Fill out the recommender’s information below and check √ the box.   ※ This recommendation will be used only for admissions.. |

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**\* I have read this notice.**

**[COMPLETED BY THE RECOMMENDER]**

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| Name |  | Gender | M F |
| Date of Birth | Ex)20031215 | | |
| Institution |  | | |
| Title |  | Position |  |
| Teaching Career | Year Month | | |
| Telephone |  | Fax |  |
| Cell phone |  | | |
| E-mail |  | | |
| Address |  | | |
| * I have written this recommendation based on the facts. * I will not disclose the contents of my recommendation to the applicants and the others under any circumstances. * I will cooperate when KSA asks for confirmation of the contents of your recommendation. * I will take responsibility of any false contents and the information written by someone else. * This recommendation **via airmail** must contain your handwriting signature.   I hereby pledge that I have confirmed the contents above.  Date: . . 2023(*mm.dd.yyyy*)  Recommender’s Name: Signature:  Check the pledge   |  | | --- | |  | | | | |

**◎ Describe the educational and local environment of the school the applicant attends.**

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**◎ Describe your interaction with the applicant.**

① How long have you known the applicant?

② Elaborate on your relationship with the applicant.

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**◎Please rate the applicant relative to other students in the same grade you are in charge of by checking the appropriate box.**

***(Check with the mark √ )***

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| --- | --- | --- | --- | --- | --- | --- |
| Applicant’s level  Appraisal Item | One of the top few I’ve encountered | outstanding | Excellent | Average | Below  average | No basis for  judgment |
| Various interests except math and science |  |  |  |  |  |  |
| Self achievement |  |  |  |  |  |  |
| Relationship with friends and teachers &  Cooperation with others |  |  |  |  |  |  |
| Spirit of Service &  Concern for others |  |  |  |  |  |  |
| Communication Skills |  |  |  |  |  |  |
| Sense of responsibility &Leadership |  |  |  |  |  |  |

1. **Describe the applicant’s interests in various areas, willingness for self-achievement, and personal traits in detail.**

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1. **Elaborate on the applicant’s relationship with friends and teachers, spirit of service, concern for others, cooperation, and leadership.**

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**※ If you have additional comments about the applicant, write them in the space below.**

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**3. How strongly do you recommend this student to KSA? (with √ mark)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| My strongest recommendation |  | Strongly |  | Fairly strongly |  | With reservation |  |

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| EMB00000b300627  **Address**: Office of Admissions, Korea Science Academy of KAIST  105-47, Beagyang Gwanmun-Ro, Busan jin-Gu, Busan,  47162 Republic of Korea  **TEL**: 82-51-606-2273, 2265, 2182  **FAX**: 82-51-606-2124  **E-mail**: admission@ksa.kaist.ac.kr |

**For more information on**

**Korea Science Academy of KAIST, visit:**

[**http://admission.ksa.hs.kr**](http://admission.ksa.hs.kr)