

Constructher future

1st TPM meeting

Minutes

9th January 2025



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Construcether future (CoHER) Kick-off meeting Minutes

Date: 9th January 2025

Time: 1pm Dublin time/ 2pm CET.

Mode: Microsoft Teams [Meeting link](#)

In attendance: Heemanshu Gupta (CYAH, Hungary); Roman Hrudetskyi Tetiana Korneiko (Lutsk, Ukraine); Viktoriia Riabtsun, Dominik Kubas, Kamil Halas, Agnieszka Stawiszyńska (FFI, Poland), EMRE ÖNKİBAR (Cekdev & Pixie Academy, Turkey), Alberto Teixeira (More, Portugal), Mary Whitney (Future Cast, Ireland)

Opening and welcome

Mary welcomed everyone to the meeting and the meeting commenced promptly at 2pm CET.

Introduction to the Construcetherfuture project – led by Future Cast

Mary provided an overview of the CoHER project (presentation available on the shared drive). The presentation included overall objectives of the project, the expected results and outcomes, KPIs and phased approach.

WP1 – Project Management – led by Future Cast

Mary highlighted that the Grant Agreement has not been received yet from the National Agency Leargas. However, hopefully we will have it shortly. Mary will draft a Project management handbook to set out roles and responsibilities of the coordinator and partners in the project, financial management, reporting requirements, communication plan etc...

WP2 – Curriculum Development – led by Cekdev

Emre presented his vision for work package two. The presentation is available on the shared drive.

WP3 – Educator training and development – led by Fundacja "Fundusz Inicjatyw" (PL)

Kamil presented FFI's vision for WP3 including teaching methodologies, development of mini courses, innovative teaching tools pilot, establishment of professional development network, educator guidelines development and dissemination. Available on the shared drive.

There were some concerns raised about the number of mobilities and duplication of work in WP2&3.

Actions: Mary & Emre propose solutions to the number of mobilities and provide clarity regarding the work plan for WP2&3



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WP4 – Support & Mentorship in VET led by MORE (PT)

Alberto presented his vision for WP4, this is shared with Future Cast who take the lead on three activities in this work package. This is available on the shared drive.

Idea to use platform that already exists and incorporate our new content materials.

Action: Mary to speak with colleague about using a website that already exists for FEMCON.

WP5 – Programme Evaluation (Lutsk)

Nadiia Kovalchuk, First Vice-Rector, presented her vision for work package five which will include contributions from all partners.

This is available on the shared drive. Lutsk will send logo to partners by February 1st

Heemanshu presented a detailed outline of feedback collection system and evaluation.

Dissemination, outreach, and sustainability

Mary advised that there is nobody specifically appointed to look after visibility and dissemination throughout the project lifecycle, but it is important to engage people in project activities.

Action: Mary and Emre to draft a dissemination strategy for review at the next meeting.

Summary of the meeting, recap on actions, wrap up

Work packages, results, and activities were reviewed.

Table of Actions

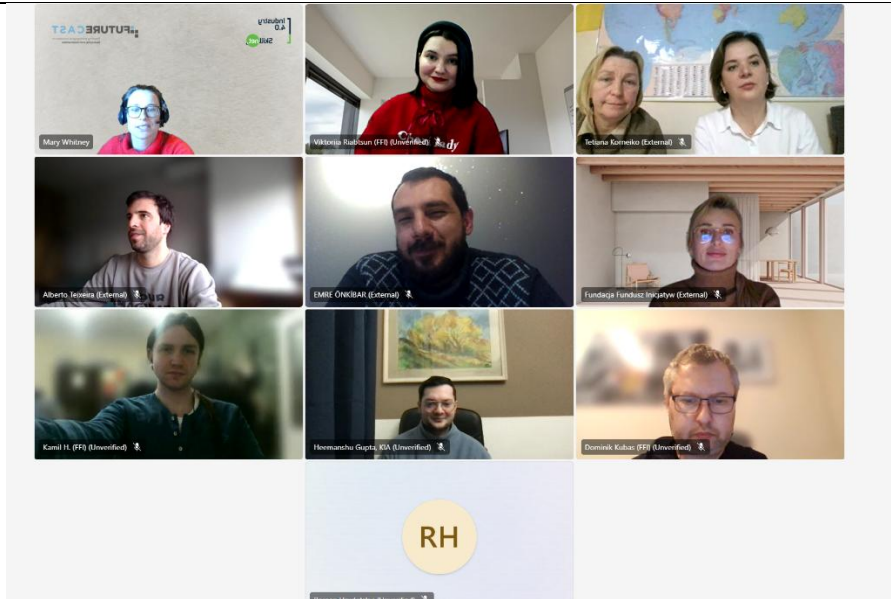
Action	Responsible Person(s)	Deadline	Notes
Discuss mobilities and explore new options for WP2 and WP3	Emre, Mary	Next meeting	Present new mobility options during the next meeting.
Provide project logo	Lutsk	1st February	Ensure the logo meets project branding requirements.
Issue poll for monthly meeting time/day	Mary	15/01/2025	Collect feedback from team members to finalize the schedule.
Draft dissemination strategy for review	Mary, Emre	Next meeting	Strategy to enhance project visibility and impact.
Review budget allocations for mobilities	Mary, Emre	Next meeting	Adjust budgets based on finalised mobility options.



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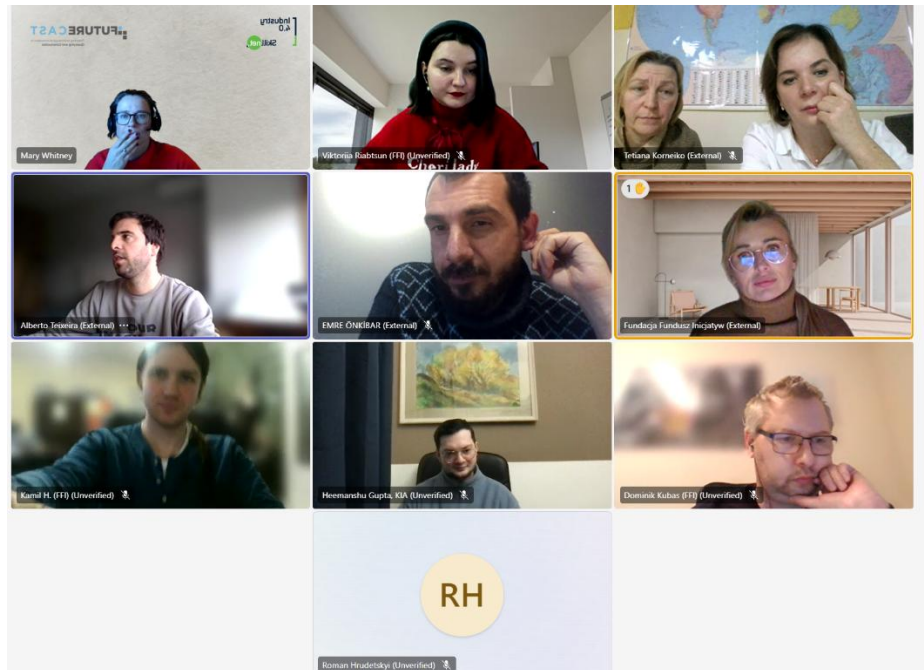
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Speak to FEMCON website lead	Mary	Next meeting	Detailed discussion in a subsequent meeting.
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